भारतीय विदेश व्यापार संस्थान

(मानित विश्वविधालय)

बी-21, कुतुब इंस्टीटयुशनल एरिया, नई दिल्ली-110016

INDIAN INSTITUTE OF FOREIGN TRADE

(Deemed to be University)

B-21, Qutub Institutional Area, New Delhi – 110016

(Requisition form for DLY Taxi)

Name of the Programme / Study / Purpose etc.	Date:

Name of the Officer	Designation	Division / Section

To be filled-in before undertaking the journey			To be filled-in after the journey		
Date & Time	From	To	Purpose of Visit	Mode of Conveyance required/ Distance in Kms	Amount (Rs.)
I	II	III	IV	V	VI

(Signature)